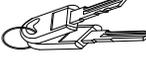
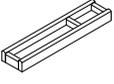
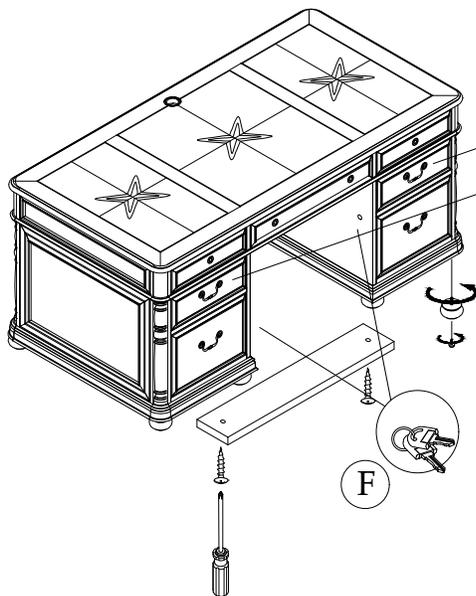
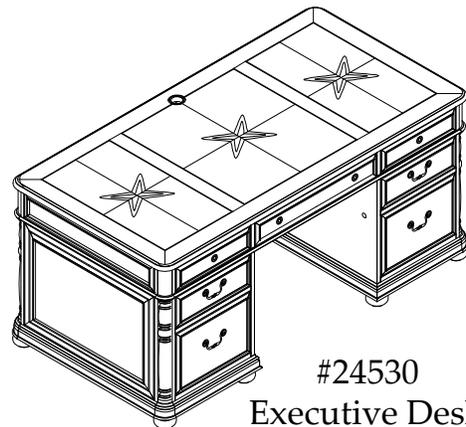
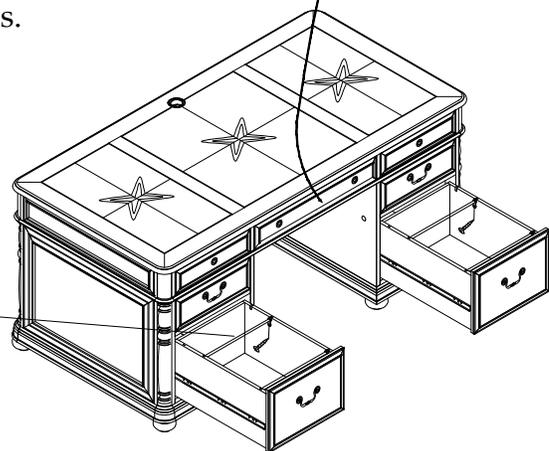
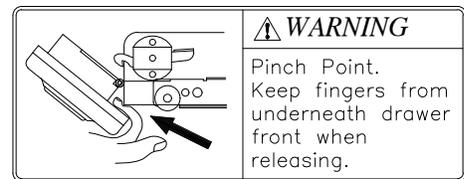
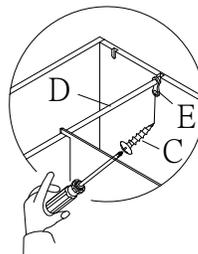


Parts List

Bun Feet  (A) 8 pcs	Grommet  (B) 1 pc	3/8" Long Wood Screw (installed)  (C) 8 pcs	File Bar (installed)  (D) 4 pcs
Figure 8 (installed)  (E) 8 pcs	Keys  (F) 2 pcs	Divider (installed)  (G) 4 pcs	Pencil Tray  (H) 1 pc



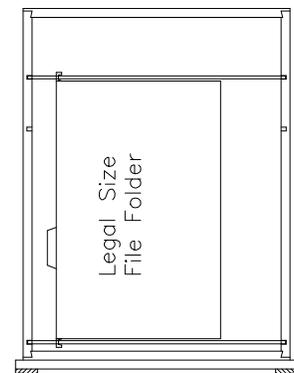
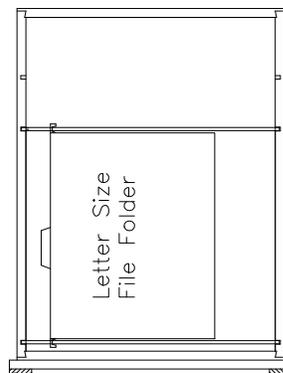
The Dividers are installed in these two drawers.



ASSEMBLY STEPS :

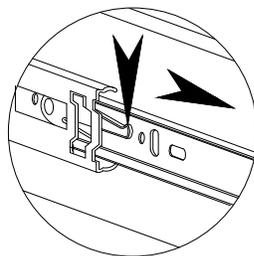
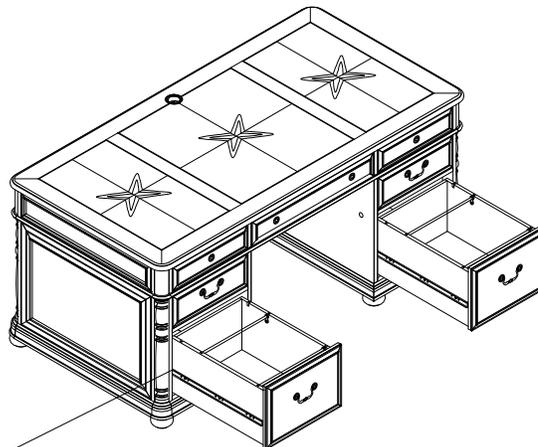
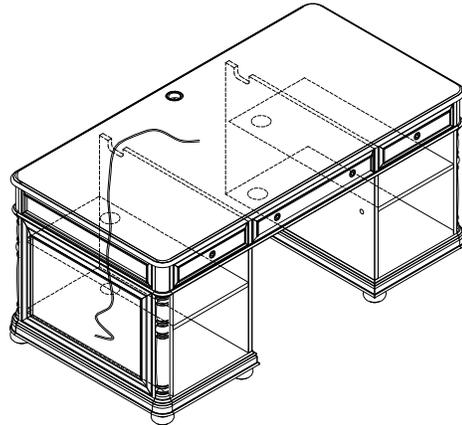
1. Place the Desk upside down on a clean, soft surface such as a blanket or carpet.
2. Using your Phillips Screwdriver, remove the wood brace from underneath the desk and discard.
3. Attach the Bun Feet with the levelers underneath the front corners and with no levelers underneath the back corners of both Pedestals.
4. If required, the levelers can be adjusted to compensate for uneven flooring. After moving the Desk to it's final location in the room, using two people, have one person gently lift the front of the desk while another person carefully reaches underneath and adjusts the levelers.
5. Install the Grommet (B) into the hole in the Desk Top.

6. The File drawers can be set-up to use either Letter size or Legal size folders using the File Bars included.



The power cord from the electrical outlet mounted inside the knee drawer has been pre-routed from the knee drawer out to and secured underneath the bottom side of the Right-Hand pedestal, which can then be connected to a wall outlet.

If you want to exit the cord from the left pedestal, you may need to remove the drawers from both pedestals in order to change or re-route the power cord from one side to the other. Do not apply excessive force to the cord while pulling the cord through the access holes.



To release
drawer slide

To remove the drawer:

- Pull the drawer fully open so the black latch is visible in the inside channel of the guides.
- Release the latches by simultaneously pushing one lever up and the other down.
- At the same time, pulling the drawer forward until the slides release. If necessary, empty drawer before removing.

To Reinstall Drawer:

- Carefully reinstall the drawer by aligning the channels on the drawer with the ball bearings in the channels of the cabinet members and gently pushing the drawer closed.
- Carefully open the drawer to verify it is working properly.